

TRAVELER (Name/Title)	EVENT		LOCATION AND TRAVEL DATES	SOURCE	BENEFITS ACCEPTED				
	DESCRIPTION/SPONSOR/DATES	DESCRIPTION			LOCATION	DESCRIPTION	CHECK	IN-KIND	AMOUNT
ME	SPONSOR	DESCRIPTION	DATES						
LE	SPONSOR	DESCRIPTION	DATES						
ME	SPONSOR	DESCRIPTION	DATES						
LE	SPONSOR	DESCRIPTION	DATES						
ME	SPONSOR	DESCRIPTION	DATES						
LE	SPONSOR	DESCRIPTION	DATES						
ME	SPONSOR	DESCRIPTION	DATES						
LE	SPONSOR	DESCRIPTION	DATES						