

SEMIANNUAL REPORT OF PAYMENTS ACCEPTED FROM A NON-FEDERAL SOURCE

Form Approval.: **0416-GSA-SA**

This report implements 31 U.S.C. 1353. It does not supersede other reports that may have to be filled when travel expenses are accepted under other authority. For definition and policies, see 41 CFR part 304-1.

REPORTING DEPARTMENT OR AGENCY Executive Office of the President/Office of Administration	REPORTING PERIOD		
	OCTOBER 1 - MARCH 31 (Year) X	APRIL 1 - SEPTEMBER 30 (Year) 2018	NEGATIVE REPORT X

EXAMPLES	TRAVELER (Name/Title)	EVENT DESCRIPTION/SPONSOR/ DATES	LOCATION AND TRAVEL DATES	BENEFITS ACCEPTED				
				SOURCE	DESCRIPTION	CHECK	IN-KIND	AMOUNT
EXAMPLES	John Smith Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11-13/93	Asia-Pacific Forum Pacific Rim Assoc.	Hotel	X	X	\$280
					Air Transportation		X	825
	Joyce Smith Spouse of Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11-13/93	Asia-Pacific Forum Pacific Rim Assoc.	Meals			120
					Air Transportation	X	X	\$825
					Meals			120
	NAME	DESCRIPTION	LOCATION					
	TITLE	SPONSOR	DATES					
		DATES:						
	NAME	DESCRIPTION	LOCATION					
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