

UNITED STATES OFFICE OF
GOVERNMENT ETHICS



January 21, 2016

Sheila Stokes
General Counsel and
Designated Agency Ethics Official
Court Services and Offender Supervision Agency
633 Indiana Avenue, NW
Washington, DC 20004

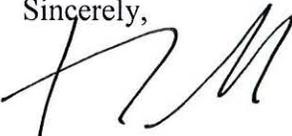
Dear Ms. Stokes:

As a result of the onsite inspection of the Court Services and Offender Supervision Agency (CSOSA), the United States Office of Government Ethics (OGE) issued two recommendations in its June 2015 ethics program inspection report. In December 2015, OGE conducted a follow-up to assess the implementation of the recommendations.

	Recommendation	Agency Action	Status
1	Improve the filing timeliness of new entrant and annual confidential financial disclosure reports. <i>See 5 C.F.R. § 2634.903(b).</i>	In coordination with its Human Resources office, CSOSA has modified its internal process for timely notifying new entrant and annual confidential filers of filing requirements. OGE verified that CSOSA's new entrant and annual confidential disclosure reports required to be filed subsequent to OGE's inspection were filed, reviewed and certified timely.	Closed
2	Ensure all covered employees complete annual ethics training.	CSOSA developed a reconciliation process to resolve difficulties in tracking ethics training. As of January 20, 2016, CSOSA's improved tracking system confirmed that 98% of covered employees completed 2015 annual ethics training.	Closed

Ms. Sheila Stokes
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Thank you for your assistance during the follow-up process. We encourage you to contact your OGE Desk Officer for any future ethics program support.

Sincerely,


Dale Christopher
Deputy Director for Compliance